

CHECKLIST

Experience and Expertise:

- Does the firm specialize in business litigation?
- Has the firm handled cases similar to yours?
- What is the firm's success record?
- What is the average case resolution time?
- What is the firm's experience with ADR?

Reputation and References:

- What is the firm's reputation?
- Can the firm provide client references?
- Check online reviews.
- Has the firm received awards or recognition?

Resources and Capabilities:

- Does the firm have adequate resources?
- Does the firm have an experienced legal team?
- Does the firm use technology for efficient case management?
- Does the firm have access to expert witnesses?

Communication and Client Service:

- How responsive and accessible is the firm?
- Does the firm communicate clearly?
- Will you work with a partner or associate?
- Does the firm keep clients informed?

Fees and Costs:

- What is the fee structure?
- What is the estimated case cost?
- Does the firm provide detailed billing?
- Are the fees reasonable?

Other Considerations:

- Are you comfortable with the firm's attorneys?
- Does the firm understand your business and goals?
- Is the firm flexible and creative?
- Does the firm have a strong ethical reputation?